

# CRYSTALWEDDINGS



THE PERFECT PLACE FOR YOUR PERFECT DAY



CRYSTAL  
MOUNTAIN

THOMPSONVILLE, MI



**WHY CRYSTAL MOUNTAIN FOR YOUR WEDDING? MANY REASONS.**

The natural beauty and serenity of Northern Michigan. The many options available for your rehearsal, ceremony, and reception. Beautiful venues. Well-appointed spaces. Excellent dining options for the rehearsal dinner, reception, and farewell brunch. An exceptional wine list and bar service. And comfortable overnight accommodations, all in a wonderfully quaint village, conveniently located just minutes from the beautiful Lake Michigan shoreline. You'll also have peace of mind knowing that an experienced, responsive team of wedding professionals are there to guide and assist you every step of the way.







# CRYSTAL VENUES



# CRYSTAL CEREMONY

## **MOUNTAINTOP DECK**

*June through mid-October  
minimum 100 guests, maximum 250 guests  
rental fee starting at \$2,000*

Situated at the top of the Crystal Mountain ski hill, with spectacular views of the Betsie River Valley, miles of treetops, and Crystal Mountain village below. The Crystal Clipper chairlift transports wedding guests up the hill, where representatives of Crystal Mountain will assist guests onto and off the chairlift. Limited shuttle service is also available to transport guests upon request.



# CRYSTAL CEREMONY

## **MICHIGAN LEGACY ART PARK AMPHITHEATER**

*May through October*

*maximum 140 guests*

*rental fee starting at \$1,500*

Surrounded by dozens of outdoor sculptures, along a hiking path on the backside of Crystal Mountain. Guests are shuttled to the Michigan Legacy Art Park trailhead for the short walk to the amphitheater. Built-in wooden benches surround the gazebo. Golf cart shuttle service is available for the bridal party and additional guests as needed.



## **PETRITZ POND LAWN**

*May through October*

*maximum 200 guests*

*rental fee starting at \$750*

A short walk from the Crystal Center and the Inn at the Mountain, this semi-private locale is situated next to the Cottages at Water's Edge and WinterGreen condominiums, accessible by wooden bridge. The pond surrounding the ceremony space features a deck and fountain, exceptional backdrops for photos. A wooden arbor is an ideal spot for a wedding ceremony.



*Each Crystal Mountain wedding ceremony venue includes use of the space for two hours.*



# CRYSTAL RECEPTION

## **MOUNTAIN VIEW LODGE & PAVILION TENT**

*May through mid-October*

*maximum 130 guests, Mountain View Lodge*

*maximum 180 guests, Pavilion Tent*

*rental fee starting at \$3,000*

*food & beverage minimums apply*

From the base of the slopes, the MountainView offers beautiful views of the mountain and plenty of party space. With the high ceiling and wall of windows, this space can be flooded with natural light. The Pavilion Tent features a large patio for your cocktail reception and plenty of covered area so your celebration can happen rain or shine. Note: Mountain View Lodge and Pavilion Tent must adhere to an 11:00 pm curfew for resort quiet hours.



# CRYSTAL RECEPTION

## **NORTHWEST TERRITORIES**

*available year-round*

*minimum 150 guests, maximum 200*

*rental fee starting at \$3,500 (includes dance floor)*

*food & beverage minimums apply*

On the main level of the Crystal Center and a short walk from the Inn at the Mountain, Northwest Territories is a newly renovated ballroom space with separate pre-function area and attached outdoor stone patio for pre-dinner cocktail receptions. With panoramic views of the base of the mountain. 12-foot windows and seating areas allow guests to enjoy a drink and conversation.

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## **HUDSON BAY**

*available year-round*

*maximum 100 guests*

*rental fee starting at \$2,000 (includes dance floor)*

*food & beverage minimums apply*

Located atop the Crystal Center. Great for an intimate Up-North wedding reception. With adjoining pre-function area, and great view of the slopes. Ideal for cocktails and hors d'oeuvres. Features include polished granite bar, copper-plated fireplace and alcoves with comfortable seating, great for pre-dinner conversation.

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## **JAMES BAY HALL**

*April through October*

*maximum 300 guests*

*rental fee starting at \$1,500 (includes dance floor)*

*food & beverage minimums apply*

Located on the lower level of the Crystal Center, James Bay is the perfect ballroom for a warm, candle-lit reception. This space allows for your unique design and decor ideas. Three points of entry to this space via elevator or ground level door access allows for guests to flow in freely.





# CRYSTAL RECEPTION

## **LEVEL4 LOUNGE - ROOFTOP BAR**

*May through October*

*maximum 40 guests for buffet-style dinner*

*maximum 70 guests for a strolling reception*

*rental fee starting at \$1,500*

*food and beverage minimums apply*

From the top of the Inn at the Mountain, this casual venue offers amazing views of the mountain and northern Michigan sunsets, comfortable couches and high-top tables and barstools. A built-in bar is set behind a glass garage door, and bistro lighting makes this one of the more casual places for a buffet dinner or strolling reception. Note: LEVEL4 Lounge must adhere to an 11:00 pm curfew for resort quiet hours.

*Photo below by Dan Stewart Photography*



# CRYSTAL INFO



# CRYSTAL ACCOMMODATIONS

Crystal Mountain offers more than 260 hotel rooms, suites, condos, townhomes and resort residences.

## 10% OFF OVERNIGHT ACCOMMODATIONS

For you and your wedding guests, we provide 10% off our published lodging rates. This discount will be made available upon receipt of a signed event contract. Reservations can be made on a first-come-first-serve basis by calling our Reservations Department or booking online. Crystal Mountain does not block rooms, so please ask your guests to secure rooms early.

PLEASE NOTE: Crystal Mountain does not guarantee availability. Save-the-date mailings that include lodging information are recommended.



Phone-in reservations require the first night's lodging due when the reservation is made. Your deposit is refundable, less a \$10 administrative fee, if you notify us of cancellation or modification at least 7 days prior to your arrival. Deposits are non-refundable if the cancellation occurs within 7 days of arrival. Modifications to your reservation including changing dates or reducing the length of your stay within 7 days of arrival will result in a charge equal to one night's stay. There are no refunds on unused portions of lodging stays.

All rates are subject to 6% state tax, 5% CVB assessment and 9% resort fee. State tax, assessment, and resort fees are subject to change. Up to two children (17 and under) sleep free with each paying adult. There is a \$20 per person charge for each additional adult above the base occupancy rate. Arrivals may be subject to a minimum night stay requirement.

Check-in begins after 5pm or as accommodations become available; check out time is at 11am.

# CRYSTAL**MORE**

At Crystal Mountain, your wedding guests can enjoy amenities like our Peak Indoor Pool and Fitness Center, Crystal Spa, Michigan Legacy Art Park, water playground, two 18-hole championship golf courses, and more.





# CRYSTALETC.



Room rental rates and food and beverage minimums are dependent on time of year, anticipated guest count and event space. Changes in your initial requirements may necessitate changes in your ceremony and/or reception space(s), times, dates, meals, or setup. These may require revisions of rental rates, setup, or labor fees. Outdoor events require a back-up indoor space in case of inclement weather. For all outside events, once a weather decision is made, that decision is final.

## **INCLEMENT WEATHER POLICY**

In the event of inclement weather, a decision regarding the location of events must be made between the client and Conference Services Manager no less than six (6) hours prior to the event start time. Should

the client request a location change within six (6) hours of the start of the event, additional setup fees will apply. Crystal Mountain reserves the right to make the final decision on event locations related to weather issues.

## **FOOD AND BEVERAGE**

All pricing is subject to change. We reserve the right to make substitutions or add a surcharge should there be a significant change in pricing or product availability.

In order to best serve your guests, a final confirmation of attendance, or guarantee, is required seven (7) business days prior to your event. The guarantee is not subject to reduction after the 7-day deadline. If no

guarantee is received, Crystal Mountain will charge for the expected number of guests indicated on the event order (EO) or the original contract, whichever amount is greater. You will be charged for the actual number of guests served or the guarantee. Guests arriving over and above the guaranteed number and set may be served an alternative menu.

Detailed planning information must be received by Crystal Mountain at least four weeks prior to the event. This includes but is not limited to food and beverage selections and setup requirements. For plated meals with two or more entrée selections, each guest must have their own place card indicating their preferred entrée choice. Final seating arrangements and attendance count must be communicated no later than three business days prior to the event.

A confirmed schedule for the service of the food and beverage must be received at least three business days prior to the event. Food and beverage items will be prepared to be served according to this timeline. Crystal Mountain will not be held responsible for issues with food & beverage service should the client thereafter request or cause a deviation from this timeline. The food prepared is to be consumed at the event and may not be removed from the event due to State of Michigan health laws.

In addition to the Conference Services Manager, a Banquet Captain will be on-hand throughout the evening to accommodate all of your guests during your reception. The Conference Services Manager arrives during setup to ensure the room is properly set, vendors are met and accommodated with any special requests, and any additional information is relayed to the Banquet staff. The Banquet Captain will be on-hand for the duration of the evening to ensure prompt, courteous service throughout the evening until the conclusion of your event.

To ensure safety and comply with state and local health regulations, Crystal Mountain is the only authorized licensee to sell, serve, or furnish liquor, beer, wine or food on the premises, excluding wedding cakes and favors. No food or beverage of any kind is permitted to be brought into any function space at Crystal Mountain.

#### **TAXES AND SERVICE CHARGES**

All food and beverage, audio visual, and equipment needs are subject to a 21% service charge and the current Michigan state sales tax (6%). Room

rental is subject to the current Michigan state sales tax (6%). There is an additional 20% off-site fee for functions outside of the banquet facility. Taxes and service charges are subject to change without notice.

#### **ALCOHOLIC BEVERAGE POLICY**

In Michigan, it is illegal for a person under 21 years of age to purchase, consume or possess alcoholic beverages. Alcoholic beverages may not lawfully be sold, traded or otherwise furnished to a person under the age of 21 years. Crystal Mountain will not serve alcoholic beverages to minors and will require valid identification from all wedding guests, including the bridal party, who wish to purchase or consume alcoholic beverages. No alcohol purchased outside Crystal Mountain will be allowed in Crystal Mountain's function space for consumption.

#### **MENU TASTING**

Crystal Mountain hosts two group tastings each year, in the fall and spring. Complimentary admission to one tasting is provided for the bride & groom. Additional guests may be subject to a fee.

#### **DECOR**

Included in the cost of room rental are tables, chairs, standard white, black or ivory linens for tablecloths (double draped; however these are NOT floor length) and colored napkins of your choice, china, silver, stemware, 9' x 18' dance floor (indoor locations only), and two (2) to three (3) votive candles on each table. Larger dance floors are available for an additional fee. Flowers, decorations, place cards, specialty linens, specialty chairs (covers) and other items may be brought into Crystal Mountain and sourced by an outside vendor. The responsibility for delivery, setup, and timely removal of these items is that of the contract signer, not of Crystal Mountain. All tablecloths and overlays must be at the resort 24 hours prior to the event. All decor items (including flowers, specialty linens, chairs etc.) must be removed from the premises at the end of the event.

Crystal Mountain will not assume responsibility for the damage or loss of any decor items or merchandise left in the event space before or after your function, i.e. gifts, card box, decor, etc. In the unlikely event that any damages to Crystal Mountain should occur as a result of your function, the contract signer shall assume responsibility and all costs associated with these damages.

For additional information on weddings at Crystal Mountain,  
please call our Wedding & Special Events Sales Manager at 844.649.7716

